



### **Classrooms**

- Tables, desks, chairs and other high-touch surfaces are disinfected by custodial staff at the end of every school day.
- Classrooms have spray bottles of cleaner and paper towels for use by students and teachers during the school day. Classrooms are supplied with hand sanitizer and students are also provided frequent opportunities to wash their hands with soap and water.
- Classroom surfaces that are not considered high-touch areas are cleaned three times per week unless there is a situation that occurs that requires additional disinfecting. Classroom floors are vacuumed and swept twice a week unless circumstances indicate a more frequent occurrence.

### **Restrooms**

- Restrooms will be thoroughly cleaned and disinfected every day. In addition, frequently touched surfaces are cleaned twice each day.
- All three cleanings are documented on cleaning logs located on the back of the door.

### **Hallways**

- Floors will be vacuumed/swept twice per week unless situations indicate more frequent cleaning.
- High-touch areas including handrails are cleaned and sanitized daily.

### **Entrance and exit doors**

- High-touch areas of doors will be cleaned and disinfected after all students arrive for the day and again at the end of the school day.
- Doors used for accessing outside play areas will be cleaned and disinfected more frequently when activity warrants.

### **Offices**

- Office staff have access to a spray bottle of cleaner and paper towels.
- Offices are cleaned and disinfected nightly after the staff leaves. If a situation occurs, additional cleaning, sanitizing and disinfecting will take place.

### **Cafeterias, gymnasiums, teacher lounges and other larger gathering spaces:**

- All high-touch areas and tables are cleaned between groups.
- Areas are sanitized and/or disinfected at the end of each school day.

## **Outdoor playgrounds**

Metal and plastic surfaces are sprayed with disinfectant at the beginning of the school day using a backpack sprayer.

## **Isolation rooms and areas where a positive case of COVID-19 has been identified**

- Isolation rooms are disinfected as required by usage. Electro-static backpack spray systems are used with an approved disinfectant.
- Rooms or spaces that have been identified as potentially contaminated are closed off for one hour, disinfected with the backpack spray system and then closed for another hour before any activity can resume in the space.

## **Cleaning and disinfection supplies**

- All hand sanitizer receptacles located throughout the building are monitored and refilled.
- Refills for cleaners, paper towels and hand sanitizer for classrooms and offices are monitored and refilled as needed and when requested by teachers or staff.

## **Detail cleaning on Distance Learning days**

On days when students are attending school in-person, our custodial teams will focus on frequently cleaning and disinfecting high-touch surfaces. On distance learning days when students are not attending school in-person, cleaning will address areas that may have not received attention on other school days. This deeper, detailed cleaning on distance learning days allows us to give attention to our greatest need to keep frequently used high-touch surfaces cleaned and sanitized throughout the school day when our students and staff are attending in-person.